

State of Hawaii
Department of Public Safety
Correction Program Services Division
Substance Abuse Services

Addendum B

February 24, 2010

To

Request for Proposals

**RFP No.: PSD 10-CPS/SA-20
Intensive Outpatient Substance Abuse Treatment
Program (IOP) for Moderate Risk Male Offenders
on the Island of Oahu**

Date Issued: February 2, 2010

February 24, 2010

ADDENDUM NO. B

To

**REQUEST FOR PROPOSALS
Intensive Outpatient Substance Abuse Treatment Program (IOP) for
Moderate Risk Male Offenders on the Island of Oahu
RFP No.: PSD 10CPS/SA-20**

The Department of Public Safety, Correction Program Services Division, Substance Abuse Services is issuing this addendum to RFP Number PSD 10-CPS/SA-20, Intensive Outpatient Substance Abuse Treatment Program (IOP) for Moderate Risk Male Offenders on the Island of Oahu for the purposes of:

- ☒ Responding to questions that arose at the orientation meeting of <Date> and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- ☐ Amending the RFP.
- ☐ Final Revised Proposals

The proposal submittal deadline:

- ☐ is amended to _____.
- ☒ is not amended.
- ☐ for Final Revised Proposals is <date>.

Attached is (are):

- ☒ A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- ☐ Amendments to the RFP.
- ☐ Details of the request for final revised proposals.

If you have any questions, contact:

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Responses to Question Raised by Applicants

For RFP No.: PSD 10-CPS/SA-20, Intensive Outpatient Substance Abuse Treatment Program (IOP) for Moderate Risk Male Offenders on the Island of Oahu

The following questions have been received and their corresponding responses:

1) On page 2-2: What is after the fact secondary purchases?

Response: *Should another State agency require similar services, the agency could utilize our solicitation to contract with the awarded vendor for services, subject to the approval of the Chief Procurement Officer.*

2) On page 2-4 para 1: What if assessment not done in 30 days of referral?

Response: *Vendors who do not comply with the contract will have an opportunity to comply.*

3) On page 2-4 para 2: Will you supply a community standard treatment plan sample or should we supply our own?

Response: *Vendor should supply treatment plan.*

4) Is the formulation of the treatment plan with the client part of the 1hr of the assessment or can we bill that separate?

Response: *Can be billed separate, however, the total compensation for the contract cannot exceed the contract amount.*

5) On page 2-5 para 2: Should we accept a client less than 24 months of his tentative parole date?

Response: *These situations would be handled on a case by case basis.*

6) On page 2-8 para 1 and no.2: Para 1 says that client will not have more than 30 weeks of continuing care; however, no. 2 says provider will provide the process... until the offender is paroled, maxed out, or is terminated. Which one is true?

Response: *The maximum of 30 weeks is a guideline to help manage the total compensation amount of the contract.*

7) On page 2-8 no. 5: Who would determine what client should get a booster session, how long is the session, how many hours and how many sessions?

Response: *The vendor in conjunction with the facility case manager.*

8) On page 2-9 para 4: How can we get an approval from the department for an employee that has a criminal record?

Response: *All contract staff must be approved by PSD prior to working with the offenders. There is an application process with a background investigation that will occur.*

9) Are progress notes, treatment plans, etc. done on line or on paper?

Response: *Up to the vendor.*

10) Are clients files in electronic file or paper charts?

Response: *Up to the vendor.*

11) What is your expected cost of (1)hr of assessment, (1) IOP session, 15 minutes of IC, (1)session of aftercare and (1) session of booster, respectively.

Response: *Vendor should supply this information as part of their proposal.*

12) Will we be able to bring a co-facilitator to help run groups?

Response: *Up to the vendor, however, total compensation cannot exceed the amount of the contract.*